

**Public Policy Analyst/Research Associate**  
**August 2011**

The DC Fiscal Policy Institute, an affiliate of the Center on Budget and Policy Priorities, is seeking a Policy Analyst or Research Associate to work on tax and budget policies in the District of Columbia, with a focus on issues that affect low- and moderate-income residents.

DCFPI is the leading source of independent information on budget and tax issues in the District of Columbia. Each year, we provide a comprehensive review of the DC budget in the form of a widely-used on-line Budget Toolkit. DCFPI also prepares timely jargon-free reports on a wide range of policy issues – affordable housing, economic development, health care, and tax policy, among others.

**Duties**

- Conduct research and prepare policy reports and briefs
- Provide technical assistance in response to requests from policymakers or advocates
- Analyze pending legislative proposals
- Represent DCFPI in advocacy coalitions
- Make public presentations of DCFPI research

**Qualifications**

Applicants should have an interest in budget and tax policy issues and have the following skills/experience:

- Graduate degree in public policy or related field
- Knowledge of economics and statistics
- Facility with spreadsheets and statistical database programs such as STATA
- Excellent writing skills
- Ability to work on multiple tasks in a time-sensitive manner
- Work in a public policy setting, with some advocacy experience, is strongly preferred

**Compensation**

Salary is commensurate with experience. Excellent benefits include two health insurance options, dental and vision coverage, life and long-term disability insurance, retirement, MERP, DCAP, and generous vacation, sick leave, and holiday schedules.

**To Apply:** Send a cover letter and resume to: [marshall@cbpp.org](mailto:marshall@cbpp.org). Information also can be mailed to

DCFPI Search Committee  
Center on Budget and Policy Priorities  
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Washington, D.C. 20002

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